

PRIOR WRITTEN NOTICE

If you requested a service, modification, accommodation, etc., for your child at the last IEP meeting and were refused.

The school owes you your Procedural Safeguard of Prior Written Notice

Individuals with Disabilities Education Improvement Act, Section 615 C
NOTIFICATION REQUIREMENTS.—

“(1) CONTENT OF PRIOR WRITTEN NOTICE.—The notice required by subsection (b)(3) shall include—

“(A) a description of the action proposed or refused by the agency;

“(B) an explanation of why the agency proposes or refuses to take the action and a description of each evaluation procedure, assessment, record, or report the agency used as a basis for the proposed or refused action;

“(C) a statement that the parents of a child with a disability have protection under the procedural safeguards

of this part and, if this notice is not an initial referral for evaluation, the means by which a copy of a description of the procedural safeguards can be obtained;

“(D) sources for parents to contact to obtain assistance in understanding the provisions of this part;

“(E) a description of other options considered by the IEP Team and the reason why those options were rejected; and

“(F) a description of the factors that are relevant to the agency’s proposal or refusal.

**BE SURE YOU RECEIVE YOUR PROCEDURAL SAFEGUARDS REQUIRED BY
LAW**

This information has been provided for you by the Oregon Parent Training and Information Center. If you need further information or assistance, please contact our Special Education Help-Line at 888-891-6784, or our office at 888-505-2673